

Electricity	Users risk electric shocks or burns from faulty equipment or installation.	<p>Fixed installation correctly installed by qualified electrician and inspected regularly in accordance with recommendation.</p> <p>All repairs undertaken by qualified electrician.</p> <p>Portable equipment inspected annually (PAT testing).</p> <p>Hall users advised that they are responsible for any electrical equipment used and must comply with regulations.</p>	2	4	3	Medium	Make sure Hall users know where the fuse box is and know how to switch off in an emergency.
Stored equipment	Users could be injured by collapsing stacks.	<p>Users know that they must stack tables and chairs carefully so that they do not collapse.</p> <p>In the chair storage cupboard chairs are to be stacked as per the instructions and as shown on the photographs</p>	2	4	8	Medium	No further action required.
Manual handling	Users may suffer back pain if they try to lift objects that are too heavy or awkward.	<p>The chair stacker trolley is to be used when moving chairs to and from the storage area</p> <p>Awkward or items heavier than 25 kgs are to be a two-person lift</p>	2	4	8	Medium	No further action required.
Asbestos	Asbestos only poses a risk if fibres are released into air and inhaled. Maintenance workers are most at risk.	<p>New building - completed 2014.</p> <p>No asbestos-containing materials in the building.</p>	N/A	N/A	N/A	N/A	No further action required.
Fire	If trapped, users could suffer fatal injuries from smoke inhalation or burns	<p>See separate Fire risk assessment</p>	N/A	N/A	N/A	N/A	No further action required.